

Occupational Therapist Job Description

**Grade: PO3 to PO5 (salary according to experience)
Point 33 to Point 40 Hounslow Single Pay Scale
(Equivalent to NHS Band 7)**

Hours of work:	Full time
Contract Type:	Term time plus 2 weeks during the College Summer Holidays
Responsible to:	Head of Therapy, Deputy Principal
Annual leave:	College holidays (Minus 2 weeks in the College Summer Holidays)

Main purpose of the job

- To provide an onsite Physiotherapy Service to students aged 19-25 in the College, providing therapy as indicated in student Education Healthcare Plans, and to work as part of an integrated, holistic therapy team

Main responsibilities and tasks

To deliver occupational therapy as indicated in student Education Healthcare Plans, which may involve delivering individual and group therapy as required.

To support teaching and support staff to embed physio programmes in lessons in line with the relevant curriculums.

To organise own time, including clinical supervision, in order to best meet in student needs with the Assistant Head and pathway leads.

To produce reports as required for annual reviews and to attend annual reviews when needed

To support staff understanding of sensory integration and embed good practice throughout the college day

To be an integral part of the assessment process of new students, supporting the assessment process and liaising with the current setting to order the correct equipment to support individual students. This will also involve visiting new students in current settings

To ensure resources required for the delivery of therapy is ordered and that a resource list is available to staff and kept up to date. To ensure the upkeep and order of therapy resources and ensure that

therapeutic equipment is stored safely and managed effectively by class team. To support class teams to embed OT resources in daily practice

To liaise with teaching and support staff and with the speech and occupational therapists in meeting student needs. To work with the therapy team to act as a holistic entity alongside teachers and support staff so that therapy is seen as a core value of Great Oaks College

To report to the Head teacher and the Board on physiotherapy service regularly, providing expert advice to support the strategic expansion of the service in line with student numbers. To work with the SLT to deliver against the QIP and college development plan and to support the development of the college by feeding into these strategic plans.

To deliver induction and in-service training regarding physiotherapy to Great Oaks College staff, and training workshops for parents. To work with Deputy Principals to identify, organise and deliver training to Great Oaks College staff and the wider community supporting our students.

To work alongside job coaches and the transition co-ordinator to help staff outside of college working with our students to support any specific needs, including reasonable adjustments such as movement breaks.

Any other duty as required by the head teacher commensurate with the post.

KEY RELATIONSHIPS (INTERNAL AND EXTERNAL)

1. Staff at Great Oaks College
2. Clinical supervision
3. Parents
4. School/College Leadership team
5. Feeder schools and other settings
6. Staff supporting student transition
7. College Board.

Equal Opportunities: The College has a strong commitment to achieving equality of opportunity and expects all employees to implement and promote this in their own work.

Health and Safety: The College is committed to a healthy and safe working environment and expects all its employees to implement and promote its policy in all aspects of their work.

Confidentiality: The College is committed to maintaining the privacy of all its staff and pupils. It expects all staff to handle all individuals' personal information in a sensitive and professional manner. All staff are under an obligation not to gain access or attempt to gain access to information they are not authorised to have.



Great Oaks
College:

Safeguarding: The College is committed to safeguarding and promoting the welfare of children, young people and vulnerable adults and expects all staff and volunteers to share this commitment.

SIGNATURES

Name of Line Manager:

Signed..... Dated.....

Name of Post holder:

Signed..... Dated.....