

REGISTERED COMPANY NUMBER: 11074784 (England and Wales)

Report of the Trustees and
Financial Statements for the Year Ended 31 July 2021
for
Great Oaks Charitable Trust
(A Company Limited by Guarantee)

Ian S Anderson
Chartered Accountant & Statutory Auditor
Chartam House
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Great Oaks Charitable Trust

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for the Year Ended 31 July 2021**

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Great Oaks Charitable Trust

Reference and Administrative Details
for the Year Ended 31 July 2021

| | |
|----------------------------------|--|
| MEMBERS: | A Clinton (appointed 17.11.20) T Brennan (resigned 17.11.20) M Sartin A Cornish |
| TRUSTEES | S Lorenzato S K Rayatt K O' Sullivan Chair T Brennan (appointed 17.11.20) |
| REGISTERED OFFICE | Great Oaks College Gresham Road Hounslow Middlesex TW3 4BX |
| REGISTERED COMPANY NUMBER | 11074784 (England and Wales) |
| SENIOR STATUTORY AUDITOR | Ian S Anderson |
| AUDITOR | Ian S Anderson Chartered Accountant & Statutory Auditor Chartam House 16 College Avenue Maidenhead Berkshire SL6 6AX |
| SOLICITORS | Browne Jacobson Mowbray House Castle Meadow Road Nottingham NG2 1BJ |
| SENIOR MANAGEMENT TEAM | N Thomas - Headteacher R Murr - Assistant Headteacher L Davies - Assistant Headteacher P Jalan - Business Manager |

Great Oaks Charitable Trust

Report of the Trustees **for the Year Ended 31 July 2021**

The trustees present their annual report, which is the directors' report as required by company law. This report also incorporates the requirements of the strategic report and is presented together with the financial statements and auditor's report for Great Oaks Charitable Trust ("the college trust") for the year ended 31 July 2021.

STRUCTURE, GOVERNANCE AND MANAGEMENT **LEGAL STATUS**

The college trust is a charitable company, limited by guarantee, under the Companies Act 2006 and was established under the Higher Education Act 1992 as a Special Educational Needs and Disability ("SEND") College.

The governing document, the Articles of Association, outlines the charitable objectives. The company is registered as a charity with the Charity Commission for England and Wales under number 1188094 and is subject to the Charities Act 2011. The company directors are referred to as charity trustees or trustees.

OBJECTIVES AND STRATEGY

Mission, Vision, Strategy and/or Objectives

The college trust, commonly known as Great Oaks College, is established to provide extended educational opportunities to young adults who have learning difficulties in West London. Our educational programmes are designed to prepare students for active lives, increasing the opportunities available to them through increased independence.

At Great Oaks College ("the College") we believe that all of our students are capable of making outstanding progress and of becoming more active members of the community. We deliver highly individual programmes of education precisely tailored to their individual learning styles, needs and interests.

At our modern, purpose-built site completed in 2018, we offer a range of Further Education opportunities to young people aged 19-25 with moderate, severe or profound & multiple learning difficulties, including those with Autism Spectrum Disorder.

We have excellent vocational, sensory and sports facilities, and are supported by a range of qualified therapists and health professionals.

The College has various resources that it can deploy in pursuit of its strategic objectives.

The College resides in a separate area of Oaklands School on a site which is to be subject to a 125-year lease.

During 2020/21 the College was supported by the leadership team at Oaklands School through an approved service level agreement. Whilst the two organisations have independent trustees they have historically shared senior management and the agreement covers charges for leadership support as well as Finance, HR and Estates support and services. In addition, a number of Oaklands School teaching and support staff have been seconded over to the College. The College also directly employs its own staff.

In the academic year the number of directly employed personnel has increased with the College having a directly employed a maximum of 52 (2020 28) members of staff. This comprised 1 Headteacher, 2 Assistant Heads, 1 Business Manager, 1 administrative assistant, 6 teachers, 7 teaching assistants, 17 learning support assistants, 1 job coach, 1 horticulture tutor, 1 café manager, 1 speech and language therapist, 1 employment engagement officer, 1 HR officer, 1 cover supervisor, 1 car park attendant, 4 lunchtime assistants and 5 apprentices.

Great Oaks Charitable Trust

Report of the Trustees **for the Year Ended 31 July 2021**

Mission, Vision, Strategy and/or Objectives

From August 2021 the College now has its own in house Finance, HR and Business Management, with the service level agreement only covering service that it has been unable to separate out due to shared premises, such as catering, reception and cleaning. A smaller number of seconded staff are now covered under the agreement and it is anticipated that from August 2022 the College will directly employ all its staff.

The College enrolled 69 students in its academic year 2020/21, who are adults in the age range of 19-25.

The college trust has in excess of £1.4m of net assets with no long-term debt. At the balance sheet date £1.9m is held in current assets.

Stakeholders

Great Oaks College has many stakeholders including:

- Its students and their families;
- its staff;
- the local employers it works with, including leading organisations such as Primark;
- the wider college community;
- the London Boroughs of Hounslow, Hillingdon, Richmond, Brent, Wandsworth and Ealing.

DEVELOPMENT AND PERFORMANCE

Financial Results

The college trust generated a surplus before other gains and losses of £817,000 for 2020/21 (2019/20 £250,000) from operations.

Reserves

The charitable company has accumulated reserves of over £1.4m after its third year of operation. Cash and short term investment balances held at 31 July 2021 total £1,647,000. The trustees wish to continue to accumulate reserves and cash balances in order to create a contingency fund.

Sources of income

The college trust has significant reliance on the education sector funding bodies for its principal funding source, including grant income. In 2020/21, local authorities provided 76% of the College's total educational income.

FUTURE PROSPECTS

Developments

The trustees intend for the College to expand year on year with additional students, until reaching full capacity of 104 students.

Financial plan

The trustees original long term three year financial plan was put in place from 2019. The College has an annual budget which is regularly reviewed. In November 2020, the trustees approved a detailed budget proposal which sets objectives for the College year 2020/21, which budget has now been updated for the 2021/22 year.

Great Oaks Charitable Trust

Report of the Trustees **for the Year Ended 31 July 2021**

Treasury policies and objectives

The College has treasury management arrangements in place via its bankers to manage cash flows, banking arrangements and the risks associated with those activities. Any short term borrowing for temporary revenue purposes is authorised by the Headteacher as the Accounting Officer. All other borrowing requires the authorisation of the Trustee Board.

Cash flows and liquidity

At £457,000, net cash flow from operating activities was reasonable. No borrowing exists during this period.

Reserves policy

The trustees recognise the importance of reserves in the financial stability of any organisation to ensure that there are adequate reserves for core activities. Given the income stream of the charitable company mainly consists of educational income, it is the trustees' view that the target for free reserves should cover 12 months of operational expenditure. At the balance sheet date the charitable company has £1.4m of free reserves representing 7.7 months of 2021 expenditure.

Going concern

After making appropriate enquiries, the trustees believe the college trust has adequate resources to continue in operational existence for the foreseeable future. For this reason, it continues to adopt the going concern basis in preparing the financial statements.

PRINCIPAL RISKS AND UNCERTAINTIES

Risk management

The College has well developed strategies for managing risk and the Board strives to embed risk management in all that it does. Risk management processes are designed to protect assets, reputation and financial stability. The Board has overall responsibility for risk management and its approach to managing risks and internal controls is explained in the Statement on Corporate Governance.

A risk register is in development at the college trust level. The risk register identifies the key risks, the likelihood of those risks occurring, their potential impact on the College and the actions being taken to reduce and mitigate the risks. Risks are prioritised using a consistent scoring system. The main risk factor affecting the College is related to student numbers and is outlined below, along with the action taken to minimise this. Not all the factors are within the college trust's control. Other factors besides those listed below may also adversely affect the College.

This register is reviewed at least annually by the Finance, audit & resources committee and more frequently where necessary. A full report is made to the Board

Student Numbers

The College relies on its financial income which is solely linked to student numbers. During 2020/21, Great Oaks College achieved an intake of 69 out of a planned 70. During the initial three years, the trustees had expected the student numbers to fluctuate. However, despite the additional problems arising from the present Covid-19 crisis the trustees are pleased with the performance for 2020/21. This said, the Board uses scenario financial planning to ensure that it can achieve its budget with reduced intakes on an annual basis.

Great Oaks Charitable Trust

Report of the Trustees for the Year Ended 31 July 2021

KEY PERFORMANCE INDICATORS

| Key performance Indicator | Measure/Target | Actual for 2020/21 |
|--|----------------|---|
| Student number targets | 70 | 69 |
| Student achievement/progression | Good Progress | Good Progress |
| Students having received work experience | 24 | 24 |
| Ofsted rating - assessed at first monitoring visit | Good | Significant progress in all three areas |

Student achievements

Students prosper at the College. Although due to the Covid-19 pandemic some students did not achieve their targets, 80% of students have made good or outstanding progress in 2020/21. Most students have completed a qualification and are awaiting the outcomes.

PUBLIC BENEFIT

Great Oaks College has formal registered charity status and is regulated by the Secretary of State for Education. The members, who hold the trustees to account, are disclosed on page 1. In setting and reviewing the College's strategic objectives, the Board has had due regard for the Charity Commission's guidance on public benefit and particularly upon its supplementary guidance on the advancement of education.

In delivering its mission, the College provides identifiable public benefits through the advancement of education to 69 students - all with high needs. The College provides courses without charge to young people. The college adjusts its courses to meet the needs of local employers. The College is committed to providing information, advice and guidance to the students it enrolls and to finding suitable courses for as many students as possible regardless of their educational background.

Equality

The College is committed to ensuring equality of opportunity for all who learn and work here. We respect and value positively differences in race, gender, sexual orientation, disability, religion or belief and age. We strive vigorously to remove conditions which place people at a disadvantage. The equality policy is resourced, implemented and monitored on a planned basis. The college trust's Equality Policy is published on the College's website.

The College is committed to the principles and objectives of the Positive About Disabled Standard. The College considers all employment applications from disabled persons, bearing in mind the aptitudes of the individuals concerned, and guarantees an interview to any disabled applicant who meets the essential criteria for the post. Where an existing employee becomes disabled, every effort is made to ensure that employment with the College continues. The college trust's policy is to provide training, career development and opportunities for promotion which, as far as possible, provide identical opportunities to those of non-disabled employees.

Disability statement

The College seeks to achieve the objectives set down in the Equality Act 2010:

- a) The College will assess students based on need and provide required facilities and equipment.
- b) The admissions policy for all students is described in the Great Oaks College charter. Appeals against a decision not to offer a place are dealt with under the complaints policy.
- c) The College has made a significant investment in the appointment of specialist teachers to support students with learning difficulties and/or disabilities. There are a number of student support assistants who can provide a variety of support for learning. There is a continuing programme of staff development to ensure the provision of a high level of appropriate support for students who have learning difficulties and/or disabilities.
- d) Specialist programmes are described in College prospectuses, and achievements and destinations are recorded and published in the standard college format.

Great Oaks Charitable Trust

Report of the Trustees
for the Year Ended 31 July 2021

Trade union facility time

Great Oaks College staff recognise a Union representative at this current time. GMB members have representation from the Oaklands School rep. The Trade Union (Facility Time Publication Requirements) Regulations 2017 require the college trust to publish information on facility time arrangements for trade union officials at the college by number and cost. Should a representative or representatives be appointed then such data will be disclosed in future reports. The College does not provide any representative.

Payment performance

The Late Payment of Commercial Debts (Interest) Act 1998, in the absence of agreement to the contrary, requires organisations, in the absence of agreement to the contrary to make payments to suppliers within 30 days of either the provision of goods and services or the date on which the invoice is received. During the accounting period 1 August 2020 to 31 July 2021, the College paid 88 per cent of its invoices within 30 days. The College incurred no interest charges for this period,

EVENTS AFTER THE REPORTING PERIOD

No significant events have occurred between the balance sheet date and the approval of this report.

DISCLOSURE OF INFORMATION TO AUDITORS

The trustees who held office at the date of approval of this report confirm that, so far as they are each aware, there is no relevant audit information of which the college trust's auditors are unaware; and each member has taken all the steps that he or she ought to have taken to be aware of any relevant audit information and to establish that the auditors are aware of that information.

AUDITOR

The auditor, Ian S Anderson, will be proposed for re-appointment at the forthcoming Annual General Meeting.

Approved by order of the board of trustees on 14 December 2021 and signed on its behalf by:



K O' Sullivan - Trustee

Great Oaks Charitable Trust

Governance Statement **for the Year Ended 31 July 2021**

The following statement is provided to enable readers of the annual report and accounts of the college trust to obtain a better understanding of its governance and legal structure. This statement covers the period from 1 August 2020 to 31 July 2021 and up to the date of approval of the annual report and financial statements.

The college trust endeavours to conduct its business:

1. in accordance with the seven Nolan principles identified by the Committee on Standards in Public Life (selflessness, integrity, objectivity, accountability, openness, honesty and leadership);
2. in full accordance with the guidance to colleges from the Association of Colleges in The Code of Good Governance for English Colleges ("the Code").

In the opinion of the trustees, the college trust complies with all the provisions of the Code, and it has complied throughout the year ended 31 July 2021. The trustees recognise that, as a body entrusted with both public and private funds, it has a particular duty to observe the highest standards of corporate governance at all times. In carrying out its responsibilities, it takes full account of The Code of Good Governance for English Colleges issued by the Association of Colleges in March 2015.

The College Trust

The trustees who served during the year and up to the date of signature of this report were as listed in the table below.

| Trustees | Date of Appointment | Term of office | Committees served | Board attendance 2020/21 |
|-----------------|----------------------------|-----------------------|--|-------------------------------------|
| S Rayatt | 21.11.2017/17.10.20 | 3 years | Board, Finance, audit resources & committee | 2/3 |
| S Lorenzato | 21.11.2017/17.10.20 | 3 years | Board, Finance, audit & resources committee | 2/3 |
| K O'Sullivan | 21.11.2017/17.10.20 | 3 years | Board, Finance, audit resources & committee | 3/3 |
| T Brennan | 17.10.2020 | 3 years | Board, Finance, audit resources & committee | 3/3 |

It is the college trust's responsibility to bring independent judgement to bear on issues of strategy, performance, resources and standards of conduct.

The trustees are provided with regular and timely information on the overall financial performance of the college trust together with other information such as performance against funding targets, proposed capital expenditure, quality matters and personnel-related matters such as health and safety and environmental issues. The Board meets each term.

The college trust conducts its business through the main board meeting and sub committees such as the Finance, audit & resources committee. The main board meeting has different agendas for different meetings during the year. Full minutes of all board meetings, except those deemed to be confidential by the trustees, are available from the college trust's registered address.

The Finance, audit & resources committee resolved at its meeting 13 May 2021 that the trustees not appoint a company secretary at this time. The role is presently overseen on behalf of the trustees by the Business Manager and includes maintaining a register of financial and personal interests of the trustees. The register is available for inspection at the registered office address.

All trustees are able to take independent professional advice in furtherance of their duties at the college trust's expense and have access to the Business Manager, whose role reflects, within reasonable parameters, ensuring that applicable procedures and regulations are complied with.

Formal agendas, papers and reports are supplied to trustees in a timely manner, prior to Board meetings. Briefings are provided on an ad hoc basis.

Great Oaks Charitable Trust

Governance Statement **for the Year Ended 31 July 2021**

The charitable company has a strong and independent non-executive element and no individual or group dominates its decision-making process. It is considered that each of its non-executive members is independent of management and free from any business or other relationship which could materially interfere with the exercise of their independent judgement.

There is a clear division of responsibility in that the roles of the Chair and Accounting Officer are separate.

Appointments

Any new appointments to the board are a matter for the consideration of the charitable company as a whole. The board is responsible for ensuring that appropriate training is provided as required.

The director trustees are appointed for a term of office not exceeding three years. Under the Articles of Association a director can be re-elected for a maximum of two further terms.

College performance

The college trust carried out a self-assessment of its own performance for the year ended 31 July 2021 and graded itself as "good" on the Ofsted scale. As a new college a full Ofsted inspection is not yet in point, but in June 2021 the College had a monitoring visit from Ofsted and achieved the highest possible rating in the three areas which were reviewed.

Remuneration Committee

The charitable company does not have a separate Remuneration Committee established and it is the Board's function to carry out this role. The Board discusses and makes recommendations on the remuneration and benefits of the Accounting Officer and other key management personnel.

Details of remuneration for the year ended 31 July 2021 are set out in the notes to the financial statements.

Finance, audit & resources Committee

The Board has set up this committee comprising three members. The committee operates in accordance with written terms of reference approved by the college trust.

The committee meets at least three times a year and provides a forum for reviewing the college trust's internal accounting. The committee can also liaise with the external financial statements auditor, who has access to the Committee for independent discussion, without the presence of College management. The Committee will also receive and consider reports from the main FE funding bodies as they affect the College trust's business.

The trustees are conscious of the role of internal audit in reviewing the systems of internal control, risk management controls and governance processes. At this time the trustees believe the College is too small to resource separately the post of internal auditor and believe that the input of the Finance, audit and resources committee can provide the relevant comfort in accordance with an agreed plan of input and report their findings to management and the trustee board.

Management is responsible for the implementation of agreed audit recommendations and the role of the committee is to undertake periodic follow-up reviews to ensure such recommendations have been implemented.

The Finance, audit & resources committee's role includes a requirement to report annually so as to advise the trustees on the appointment of internal, reporting accountants and financial statements auditors and their remuneration for audit and non-audit work.

Members

At the date of this report date the membership comprises 2 members of the charitable company appointed under the Memorandum of Association dated 21 November 2017, plus a further member appointed 17 November 2020. Their liability is limited to £10 each.

| | Date of membership |
|-----------|---------------------------|
| A Cornish | 21.11.2017 |
| M Sartin | 21.11.2017 |
| A Clinton | 17.11.2020 |

Great Oaks Charitable Trust

Governance Statement for the Year Ended 31 July 2021

Internal control

Scope of responsibility

The trustees are ultimately responsible for the college trust's system of internal control and for reviewing its effectiveness. However, such a system is designed to manage rather than eliminate the risk of failure to achieve business objectives, and can provide only reasonable and not absolute assurance against material misstatement or loss.

The trustees have delegated the day-to-day responsibility to the Headteacher, as Accounting Officer, for maintaining a sound system of internal control that supports the achievement of the college trust's policies, aims and objectives, whilst safeguarding the public funds and assets for which she is personally responsible, in accordance with the responsibilities assigned to her in the Funding Agreement between Great Oaks College and the funding bodies. The Headteacher is also responsible for reporting to the trustees any material weaknesses or breakdowns in internal control.

The purpose of the system of internal control

The system of internal control is designed to manage risk to a reasonable level rather than to eliminate all risk of failure to achieve policies, aims and objectives; it can therefore only provide reasonable and not absolute assurance of effectiveness. The system of internal control is based on an ongoing process designed to identify and prioritise the risks to the achievement of college trust policies, aims and objectives, to evaluate the likelihood of those risks being realised and the impact should they be realised, and to manage them efficiently, effectively and economically. The system of internal control has been in place in Great Oak Charitable Trust for the year ended 31 August 2021 and up to the date of approval of the annual report and accounts.

Capacity to handle risk

The trustees have reviewed the key risks to which the college trust is exposed together with the operating, financial and compliance controls that have been implemented to mitigate those risks. The Board is of the view that there is a formal ongoing process for identifying, evaluating and managing significant risks that has been in place for the year ended 31 July 2021 and up to the date of approval of the annual report and accounts. This process is regularly reviewed by the Finance, audit & resources committee and the Board.

The risk and control framework

The system of internal control is based on a framework of regular management information, administrative procedures including the segregation of duties, and a system of delegation and accountability. In particular, it includes:

- comprehensive budgeting systems with an annual budget, which is reviewed and agreed by the trustee board
- regular reviews by the trustees of periodic and annual financial reports which indicate financial performance against forecasts
- setting targets to measure financial and other performance
- clearly defined capital investment control guidelines
- the adoption of formal project management disciplines, where appropriate.

As noted above the trustees have considered the role of internal audit, but, as a small college, have resolved at this time not to formalise the appointment of an internal auditor. When appropriate the Board will put in place an internal audit service, which will operate in accordance with the requirements of the ESFA's Post 16 Audit Code of Practice. The work of the internal audit service is informed by an analysis of the risks to which the college trust is exposed, and annual internal audit plans are based on this analysis. The analysis of risks and the internal audit plans would be endorsed by the Board on the recommendation of the Finance, audit & resources committee. Once in place, at minimum, annually, the Head of Internal Audit (HIA) shall provide the trustees with a report on internal audit activity. The report shall include the HIA's independent opinion on the adequacy and effectiveness of the college trust's system of risk management, controls and governance processes. However, for the time being such reporting is made to the Board directly by the Finance, audit and resources committee.

Great Oaks Charitable Trust

Governance Statement
for the Year Ended 31 July 2021

Review of effectiveness

As Accounting Officer, the Headteacher has responsibility for reviewing the effectiveness of the system of internal control. Her review of the effectiveness of the system of internal control is informed by:

- the work of the internal auditors [where appointed] or the alternative structure in place where no internal auditor is in place.

- the work of the executive managers within the college trust who have responsibility for the development and maintenance of the internal control framework.

- comments made by the external financial statements auditors, the reporting accountant for regularity assurance, any appointed funding auditors (for colleges subject to funding audit) in their management letters and other reports.

The Accounting Officer is to be advised on the implications of the result of her review of the effectiveness of the system of internal control by the Finance, audit & resources committee, which shall oversee the work of any internal auditor and other sources of assurance [and risk committee, if appropriate], and a plan to address weaknesses and ensure continuous improvement of the system is in place.

The senior management team receives reports setting out key performance and risk indicators and considers possible control issues brought to their attention by early warning mechanisms, which are embedded within the departments and reinforced by risk awareness training. The senior management team shall also receive regular reports from internal audit and other sources of assurance, which include recommendations for improvement. The Finance, audit & resources committee's role in this area is confined to a high-level review of the arrangements for internal control. The college trust's agenda includes a regular item for consideration of risk and control and receives reports thereon from the senior management team and, where appointed, the Audit Committee. The emphasis is on obtaining the relevant degree of assurance and not merely reporting by exception.

The Board carries out an annual assessment by considering documentation from the senior management team and the Finance, audit and resources committee's "internal audit" input, taking particular account of events since the previous assessment.

Based on the advice of the Accounting Officer, the Board is of the opinion that the college trust has an adequate and effective framework for governance, risk management and control, and has fulfilled its statutory responsibility for "the effective and efficient use of resources, the solvency of the institution and the body and the safeguarding of their assets".

Approved by order of the members of the board of trustees on ¹⁴ December 2021 and signed on its behalf by:



K O' Sullivan - Trustee



N Thomas - Accounting Officer

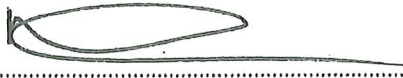
Great Oaks Charitable Trust

**Statement on Regularity, Propriety and Compliance
for the Year Ended 31 July 2021**

As accounting officer of Great Oaks Charitable Trust I have considered my responsibility to notify the charitable company board of trustees and the Education and Skills Funding Agency (ESFA) of material irregularity, impropriety and non-compliance with terms and conditions of all funding received by the charitable company, under the funding agreement in place between the charitable company and the Secretary of State for Education. As part of my consideration I have had due regard to the requirements of the grant funding agreements and contracts with ESFA.

I confirm that I and the charitable company board of trustees are able to identify any material irregular or improper use of all funds by the charitable company, or material non-compliance with the terms and conditions of funding under the charitable company's funding agreement and contracts with ESFA.

I confirm that no instances of material irregularity, impropriety or funding non-compliance have been discovered to date. If any instances are identified after the date of this statement, these will be notified to the board of trustees and ESFA.



.....
N Thomas - Accounting Officer

Date: 14 December 2021.

Great Oaks Charitable Trust

Statement of Trustees' Responsibilities for the Year Ended 31 July 2021

The charity trustees, who are also the directors of the charitable company for the purposes of company law, are required to present audited financial statements for each financial year.

Within the terms and conditions of the grant funding agreements and contracts with ESFA, the college trust - through its accounting officer - is required to prepare financial statements and an operating and financial review for each financial year in accordance with the 2019 Statement of Recommended Practice - Accounting for Further and Higher Education, ESFA's college accounts direction and the UK's Generally Accepted Accounting Practice, and which give a true and fair view of the state of affairs of the college trust and its surplus / deficit of income over expenditure for that period.

In preparing the financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state whether applicable Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements
- prepare financial statements on the going concern basis, unless it is inappropriate to assume that the charitable company will continue in operation.

The college trust is also required to prepare a Board Report which describes what it is trying to do and how it is going about it, including information about the legal and administrative status of the college trust.

The trustees are responsible for keeping proper accounting records which disclose, with reasonable accuracy at any time, the financial position of the college trust and which enable it to ensure that the financial statements are prepared in accordance with relevant legislation including the Companies Act 2006, The Further and Higher Education Act 1992 and Charities Act 2011, and relevant accounting standards. It is responsible for taking steps that are reasonably open to it to safeguard its assets and to prevent and detect fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the college trust's website; the work carried out by auditor does not involve consideration of these matters and, accordingly, the auditor accepts no responsibility for any changes that may have occurred to the financial statements since they were initially presented on the website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

The trustees are responsible for ensuring that expenditure and income are applied for the purposes intended by Parliament and that the financial transactions conform to the authorities that govern them. In addition, they are responsible for ensuring that funds from ESFA are used only in accordance with ESFA's grant funding agreements and contracts and any other conditions that may be prescribed from time to time. The trustees must ensure that there are appropriate financial and management controls in place to safeguard public and other funds and ensure they are used properly. In addition, the trustees are responsible for securing economical, efficient and effective management of the college trust's resources and expenditure so that the benefits that should be derived from the application of public funds from ESFA are not put at risk.

Approved by order of the board of trustees on 14 December 2021 and signed on its behalf by:



K O' Sullivan - Trustee

Report of the Independent Auditor to the Members of Great Oaks Charitable Trust

Opinion

I have audited the financial statements of Great Oaks Charitable Trust (the 'charitable company') for the year ended 31 July 2021 which comprise the Statement of Comprehensive Income, the Balance Sheet and Statement of Cash Flows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law, United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and the Accounts Direction 2020 to 2021 issued by the Education and Skills Funding Agency (ESFA).

In my opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 July 2021 and of its incoming resources and application of resources and surplus for the year then ended;
- have been properly prepared in accordance with United Kingdom Accounting Standards, including Financial Reporting Standard 102, 'The Financial Reporting Standards applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice);
- have been prepared in accordance with the requirements of the Companies Act 2006; and
- have been prepared in accordance with the Statement of Recommended Practice Accounting for Further and Higher Education and the College Accounts Direction 2020 to 2021.

Basis for opinion

I conducted my audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. My responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of my report. I am independent of the charitable company in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK, including the FRC's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

Conclusions relating to going concern

I have nothing to report in respect of the following matters in relation to which the ISAs (UK) require me to report to you where:

- the trustees' use of the going concern basis of accounting in the preparation of the financial statements is not appropriate; or
- the trustees have not disclosed in the financial statements any identified material uncertainties that may cast significant doubt about the charitable company's ability to continue to adopt the going concern basis of accounting for a period of at least twelve months from the date when the financial statements are authorised for issue.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report, other than the financial statements and my Report of the Independent Auditor thereon.

My opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, I do not express any form of assurance conclusion thereon.

In connection with my audit of the financial statements, my responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or my knowledge obtained in the audit or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work I have performed, I conclude that there is a material misstatement of this other information, I am required to report that fact. I have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In my opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Matters on which I am required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, I have not identified material misstatements in the Report of the Trustees.

Report of the Independent Auditor to the Members of Great Oaks Charitable Trust

I have nothing to report in respect of the following matters where the Post 16 Code of Practice issued by the Education & Skills Funding Agency or Companies Act 2006 requires me to report to you if, in my opinion:

- adequate accounting records have not been kept or returns adequate for my audit have not been received from branches not visited by me; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- I have not received all the information and explanations I require for my audit.

Responsibilities of trustees

As explained more fully in the Statement of Trustees Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

My responsibilities for the audit of the financial statements

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditor that includes my opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements. Irregularities, including fraud, are instances of non-compliance with laws and regulations. I design procedures in line with my responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which my procedures are capable of detecting irregularities, including fraud is detailed below:

As part of an audit in accordance with ISAs (UK), I exercise professional judgment and maintain professional scepticism throughout the audit. I also:

1. Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for my opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
2. Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the charitable company's internal control.
3. Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by the director-trustees.
4. Conclude on the appropriateness of the trustees' use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the charitable company's ability to continue as a going concern. If I conclude that a material uncertainty exists, I am required to draw attention in my auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify my opinion. My conclusions are based on the audit evidence obtained up to the date of my auditor's report. However, future events or conditions may cause the charitable company to cease to continue as a going concern.
5. Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

I communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that I identify during my audit.

**Report of the Independent Auditor to the Members of
Great Oaks Charitable Trust**

A further description of my responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of my Report of the Independent Auditor.

Use of my report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. My audit work has been undertaken so that I might state to the charitable company's members those matters I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for my audit work, for this report, or for the opinions I have formed.

Ian S Anderson (Senior Statutory Auditor)
for and on behalf of Ian S Anderson
Chartered Accountant & Statutory Auditor
Chartam House
16 College Avenue
Maidenhead
Berkshire
SL6 6AX



Date: 14 December 2021

**Independent Reporting Accountant's Assurance Report on Regularity to
Great Oaks Charitable Trust and the Education and Skills Funding Agency**

In accordance with the terms of my engagement and further to the requirements of the Education and Skills Funding Agency (ESFA), as included in the College Accounts Direction 2020 to 2021, I have carried out an engagement to obtain limited assurance about whether the expenditure disbursed and income received by Great Oaks Charitable Trust during the period 1 August 2020 to 31 July 2021 have been applied to the purposes identified by Parliament and the financial transactions conform to the authorities which govern them.

The framework that has been applied is set out in the Post 16 Audit Code of Practice ("the code") issued by the Department. In line with this framework, my work has specifically not considered income received from the Individualised Learner Record (ILR) returns, for which the Department has other assurance arrangements in place.

This report is made solely to Great Oaks Charitable Trust and the ESFA in accordance with the terms of my engagement letter. My work has been undertaken so that I might state to Great Oaks Charitable Trust and the ESFA those matters I am required to state in a report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than Great Oaks Charitable Trust and the ESFA, for my work, for this report, or for the conclusion I have formed.

Respective responsibilities of Great Oaks Charitable Trust's accounting officer and the reporting accountant

The accounting officer is responsible, under the requirements of Great Oaks Charitable Trust's funding agreement with the Secretary of State for Education and the Further and Higher Education Act 1992, for ensuring that expenditure disbursed and income received is applied for the purposes intended by Parliament and the financial transactions conform to the authorities which govern them.

My responsibilities for this engagement are established in the United Kingdom by my profession's ethical guidance and are to obtain limited assurance and report in accordance with my engagement letter and the requirements of the Post-16 Audit Code of Practice. I report to you whether anything has come to my attention in carrying out my work which suggests that in all material respects, expenditure disbursed and income received during the period 1 August 2020 to 31 July 2021 have not been applied to purposes intended by Parliament or that the financial transactions do not conform to the authorities which govern them.

Approach

I conducted my engagement in accordance with the College Accounts Direction 2020 to 2021 issued by the ESFA. I performed a limited assurance engagement as defined in my engagement letter.

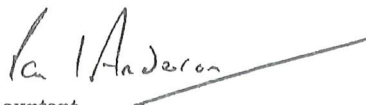
The objective of a limited assurance engagement is to perform such procedures as to obtain information and explanations in order to provide me with sufficient appropriate evidence to express a negative conclusion on regularity.

A limited assurance engagement is more limited in scope than a reasonable assurance engagement and consequently does not enable me to obtain assurance that I would become aware of all significant matters that might be identified in a reasonable assurance engagement. Accordingly, I do not express a positive opinion.

My engagement includes examination, on a test basis, of evidence relevant to the regularity and propriety of the charitable company's income and expenditure.

Conclusion

In the course of my work, nothing has come to my attention which suggests that in all material respects the expenditure disbursed and income received during the period 1 August 2020 to 31 July 2021 has not been applied to purposes intended by Parliament and the financial transactions do not conform to the authorities which govern them.



Ian S Anderson, Chartered Accountant
Reporting Accountant
Chartam House
16 College Avenue
Maidenhead
Berkshire
SL6 6AX

Date: 14 December 2021

Great Oaks Charitable Trust

Statement of Financial Activities
for the Year Ended 31 July 2021

| | | Year Ended 31.7.21 Unrestricted fund £ | Period 1.9.19 to 31.7.20 Total funds £ |
|--|-------|---|---|
| INCOME AND ENDOWMENTS FROM | Notes | | |
| Donations and capital grants | 3 | 64,910 | 8,778 |
| Charitable activities | | | |
| Funding for the college's educational operations | 4 | 2,988,623 | 1,582,293 |
| Other trading activities | 5 | 6,717 | - |
| Total | | 3,060,250 | 1,591,071 |
| EXPENDITURE ON | | | |
| Charitable activities | | | |
| College's educational operations | 4 | 1,734,517 | 960,904 |
| Other | 9 | 508,478 | 380,152 |
| Total | 6 | 2,242,995 | 1,341,056 |
| NET INCOME | | 817,255 | 250,015 |
| RECONCILIATION OF FUNDS | | | |
| Total funds brought forward | | 630,763 | 380,748 |
| TOTAL FUNDS CARRIED FORWARD | | <u>1,448,018</u> | <u>630,763</u> |

The notes form part of these financial statements

Great Oaks Charitable Trust (Registered number: 11074784)

Balance Sheet

31 July 2021

| | | 2021 Unrestricted fund £ | 2020 Total funds £ |
|--|-------|-----------------------------------|-----------------------------|
| FIXED ASSETS | Notes | | |
| Tangible assets | 14 | 30,212 | |
| CURRENT ASSETS | | | |
| Debtors | 15 | 291,679 | 77,367 |
| Cash at bank and in hand | | <u>1,647,411</u> | <u>1,224,577</u> |
| | | 1,939,090 | 1,301,944 |
| CREDITORS | | | |
| Amounts falling due within one year | 16 | (521,284) | (671,181) |
| NET CURRENT ASSETS | | <u>1,417,806</u> | <u>630,763</u> |
| TOTAL ASSETS LESS CURRENT LIABILITIES | | <u>1,448,018</u> | <u>630,763</u> |
| NET ASSETS | | <u>1,448,018</u> | <u>630,763</u> |
| FUNDS | 18 | | |
| Unrestricted funds: | | | |
| General fund | | <u>1,448,018</u> | <u>630,763</u> |
| TOTAL FUNDS | | <u>1,448,018</u> | <u>630,763</u> |

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 14 December 2021 and were signed on its behalf by:



S K Rayatt - Trustee



S Lorenzo - Trustee

The notes form part of these financial statements

Great Oaks Charitable Trust

Cash Flow Statement
for the Year Ended 31 July 2021

| | Notes | Year Ended 31.7.21 £ | Period 1.9.19 to 31.7.20 £ |
|---|-------|--------------------------------|--|
| Cash flows from operating activities | | | |
| Cash generated from operations | 1 | <u>457,417</u> | <u>501,690</u> |
| Net cash provided by operating activities | | <u>457,417</u> | <u>501,690</u> |
| Cash flows from investing activities | | | |
| Purchase of tangible fixed assets | | <u>(34,583)</u> | <u>-</u> |
| Net cash (used in)/provided by investing activities | | <u>(34,583)</u> | <u>-</u> |
| | | <u> </u> | <u> </u> |
| Change in cash and cash equivalents in the reporting period | | 422,834 | 501,690 |
| Cash and cash equivalents at the beginning of the reporting period | | <u>1,224,577</u> | <u>722,887</u> |
| Cash and cash equivalents at the end of the reporting period | | <u><u>1,647,411</u></u> | <u><u>1,224,577</u></u> |

The notes form part of these financial statements

Great Oaks Charitable Trust

Notes to the Cash Flow Statement
for the Year Ended 31 July 2021

1. RECONCILIATION OF NET INCOME TO NET CASH FLOW FROM OPERATING ACTIVITIES

| | Year Ended 31.7.21 £ | Period 1.9.19 to 31.7.20 £ |
|---|---|---|
| Net income for the reporting period (as per the Statement of Financial Activities) | 817,255 | 250,015 |
| Adjustments for: | | |
| Depreciation charges | 4,371 | - |
| Increase in debtors | (214,312) | (28,106) |
| (Decrease)/increase in creditors | (149,897) | 279,781 |
| Net cash provided by operations | <u>457,417</u> | <u>501,690</u> |

2. ANALYSIS OF CHANGES IN NET FUNDS

| | At 1.8.20 £ | Cash flow £ | At 31.7.21 £ |
|--------------------------|------------------------------|------------------------------|-------------------------------|
| Net cash | | | |
| Cash at bank and in hand | <u>1,224,577</u> | <u>422,834</u> | <u>1,647,411</u> |
| | <u>1,224,577</u> | <u>422,834</u> | <u>1,647,411</u> |
| Total | <u>1,224,577</u> | <u>422,834</u> | <u>1,647,411</u> |

Great Oaks Charitable Trust

Notes to the Financial Statements **for the Year Ended 31 July 2021**

1. GENERAL INFORMATION

Great Oaks Charitable Trust is a company limited by guarantee with exemption under section 60 of the Companies Act 2006 from the requirement to use the word "limited". The company was incorporated on 21 November 2017 with Articles of Association reflecting charitable status, such that the directors are charity trustees as defined by section 177 of the Charities Act 2011.

The college trust was established under The Further and Higher Education Act 1992 as a Special Educational and Disability ("SEND") College and was formally registered as a charity with the Charity Commission for England and Wales on 20 February 2020

2. ACCOUNTING POLICIES

Basis of preparing the financial statements

These financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting for Further and Higher Education 2019 (the 2019 FE HE SORP), the College Accounts Direction for 2020 to 2021 and in accordance with Financial Reporting Standard 102 - "The Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland" (FRS 102). The College is a public benefit entity and has therefore applied the relevant public benefit requirements of FRS 102.

The preparation of financial statements in compliance with FRS 102 requires the use of certain critical accounting estimates. It also requires management to exercise judgement in applying the College's accounting policies.

Accounting convention

The financial statements have been prepared under the historical cost convention.

Going concern

The activities of the College, together with the factors likely to affect its future development and performance are set out in the Trustees Report. The financial position of the College, its cash flow, liquidity and borrowings are presented in the Financial Statements and accompanying Notes.

The College currently has no loans outstanding. The College's forecasts and financial projections indicate that it will be able to operate without overdraft or loan facilities for the foreseeable future.

Accordingly, the College has a reasonable expectation that it has adequate resources to continue in operational existence for the foreseeable future, and for this reason will continue to adopt the going concern basis in the preparation of its Financial Statements. In arriving at this conclusion the trustees have taken account of the impact of Covid-19 on the College's activities and finances. The trustees also believe that operations will not be impacted by Brexit.

Recognition of income

Revenue grant funding

Government revenue grants include funding body recurrent grants and other grants and are accounted for under the accrual model as permitted by FRS 102. Funding body recurrent grants are measured in line with best estimates for the period of what is receivable and depend on the particular income stream involved. Any under achievement for the Adult Education Budget is adjusted for and reflected in the level of recurrent grant recognised in the income and expenditure account. The final grant income is normally determined with the conclusion of the year end reconciliation process with the funding body following the year end, and the results of any funding audits. 16-18 funding is not subject to reconciliation and is therefore not subject to contract adjustments.

Capital grant funding

Government capital grants are capitalised, held as deferred income and recognised in income over the expected useful life of the asset, under the accrual model as permitted by FRS 102. Other, non-governmental, capital grants are recognised in income when the College is entitled to the funds subject to any performance related conditions being met. Income received in advance of performance related conditions being met is recognised as deferred income within creditors on the Balance Sheet and released to income as conditions are met.

Great Oaks Charitable Trust

Notes to the Financial Statements - continued for the Year Ended 31 July 2021

2. ACCOUNTING POLICIES - continued

Recognition of income

Educational fee income

Income from tuition fees is stated gross of any expenditure which is not a discount and is recognised in the period for which it is received.

Investment income

All income from short-term deposits is credited to the income and expenditure account in the period in which it is earned on a receivable basis.

Agency arrangements

Where the College acts as an agent in the collection and payment of certain discretionary support funds and any other arrangements, related payments received from the funding bodies and subsequent disbursements to students are excluded from the income and expenditure of the College where the College is exposed to minimal risk or enjoys minimal economic benefit related to the transaction.

Resources expended

Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

| | |
|--------------------|--------------------|
| Buildings | 2% on cost |
| Plant & equipment | 10% to 16% on cost |
| Motor Vehicles | 20% on cost |
| Computer equipment | 33% on cost |

All fixed assets are initially recorded at cost. Items costing less than £1,000 are not capitalised.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Provisions and contingent liabilities

Provisions are recognised when

- the College has a present legal or constructive obligation as a result of a past event
- it is probable that a transfer of economic benefit will be required to settle the obligation, and
- a reliable estimate can be made of the amount of the obligation.

Where the effect of the time value of money is material, the amount expected to be required to settle the obligation is recognised at present value using a pre-tax discount rate. The unwinding of the discount is recognised as a finance cost in the statement of comprehensive income in the period it arises.

A contingent liability arises from a past event that gives the College a possible obligation whose existence will only be confirmed by the occurrence or otherwise of uncertain future events not wholly within the control of the College. Contingent liabilities also arise in circumstances where a provision would otherwise be made but either it is not probable that an outflow of resources will be required or the amount of the obligation cannot be measured reliably.

Contingent liabilities are not recognised in the balance sheet but are disclosed in the notes to the financial statements.

Great Oaks Charitable Trust

Notes to the Financial Statements - continued for the Year Ended 31 July 2021

2. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company utilises NEST, which is a defined contribution occupational pension scheme backed by the government. Contributions payable to the scheme are charges to the statement of comprehensive income in the period to which they relate.

The College also has access to the Teachers' Pension Scheme (TPS) for teaching staff. TPS provides defined benefit plans, which are externally funded and contracted out of the State Second Pension. The TPS is an unfunded scheme. Contributions to the TPS are calculated so as to spread the cost of pensions over employees' working lives with the College in such a way that the pension cost is a substantially level percentage of current and future pensionable payroll. The contributions are determined by qualified actuaries on the basis of valuations using a prospective benefit method.

Short term Employment benefits

Short term employment benefits such as salaries and compensated absences (holiday pay) are recognised as an expense in the year in which the employees render service to the College. Any unused benefits are accrued and measured as the additional amount the College expects to pay as a result of the unused entitlement.

Cash and cash equivalents

Cash includes cash in hand, deposits repayable on demand and overdrafts. Deposits are repayable on demand if they are in practice available within 24 hours without penalty.

Cash equivalents are short term, highly liquid investments that are readily convertible to known amounts of cash with insignificant risk of change in value. An investment qualifies as a cash equivalent when it has maturity of 3 months or less from the date of acquisition.

3. DONATIONS AND CAPITAL GRANTS

| | Year Ended 31.7.21 £ | Period 1.9.19 to 31.7.20 £ |
|-------------------------|----------------------------|--|
| Donations | 103 | - |
| Capital grants | 38,939 | - |
| Grants | <u>25,868</u> | <u>8,778</u> |
| | <u>64,910</u> | <u>8,778</u> |
| Other grants relate to: | | |
| | £ | £ |
| Free school meals | 19,163 | 3,414 |
| Bursary funding | <u>6,705</u> | <u>5,364</u> |
| | <u>25,868</u> | <u>8,778</u> |

Great Oaks Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2021

4. FUNDING FOR THE COLLEGE'S EDUCATIONAL OPERATIONS

| | Year Ended 31.7.21 | Period 1.9.19 to 31.7.20 |
|--------------------------|-------------------------------------|-----------------------------------|
| | Unrestricted funds | Total funds |
| | £ | £ |
| Education fees & funding | <u>2,988,623</u> | <u>1,582,293</u> |

5. OTHER TRADING ACTIVITIES

| | Year Ended 31.7.21 | Period 1.9.19 to 31.7.20 |
|-----------------|-------------------------------------|-----------------------------------|
| | £ | £ |
| Catering income | 6,404 | - |
| Uniforms income | <u>313</u> | - |
| | <u>6,717</u> | <u>-</u> |

6. EXPENDITURE

| | Non-pay expenditure | | | Year Ended 31.7.21 | Period 1.9.19 to 31.7.20 |
|---|-------------------------|-----------------------|-----------------------|-------------------------------------|-----------------------------------|
| | Staff costs £ | Premises £ | Other costs £ | Total £ | Total £ |
| Charitable activities | | | | | |
| College's educational operations | | | | | |
| Direct costs | 1,418,285 | 380 | 161,213 | 1,579,878 | 960,904 |
| Allocated support costs | <u>-</u> | <u>112,110</u> | <u>42,529</u> | <u>154,639</u> | - |
| | 1,418,285 | 112,490 | 203,742 | 1,734,517 | 960,904 |
| Other | <u>508,478</u> | <u>-</u> | <u>-</u> | <u>508,478</u> | <u>380,152</u> |
| | <u>1,926,763</u> | <u>112,490</u> | <u>203,742</u> | <u>2,242,995</u> | <u>1,341,056</u> |

Net income/ (expenditure) is stated after charging/ (crediting):

| | Year Ended 31.7.21 | Period 1.9.19 to 31.7.20 |
|-----------------------------|-------------------------------------|-----------------------------------|
| | £ | £ |
| Depreciation - owned assets | <u>4,371</u> | <u>-</u> |

Great Oaks Charitable Trust

**Notes to the Financial Statements - continued
for the Year Ended 31 July 2021**

7. CHARITABLE ACTIVITIES - COLLEGE'S EDUCATIONAL OPERATIONS

| | Year Ended 31.7.21 Unrestricted funds £ | Period 1.9.19 to 31.7.20 Total funds £ |
|---------------|--|--|
| Direct costs | 1,579,878 | 960,904 |
| Support costs | <u>154,639</u> | <u>-</u> |
| | <u>1,734,517</u> | <u>960,904</u> |

| | Year Ended 31.7.21 Total £ | Period 1.9.19 to 31.7.20 Total £ |
|----------------------------------|---|---|
| Analysis of support costs | | |
| Depreciation | 4,371 | - |
| Sundry costs | 12,986 | - |
| Premises costs | 112,110 | - |
| Other support costs | <u>25,172</u> | <u>-</u> |
| Total support costs | <u>154,639</u> | <u>-</u> |

8. SUPPORT COSTS

| | Management £ | Finance £ | Totals £ |
|----------------------------------|-----------------|---------------|-----------------------|
| College's educational operations | <u>142,287</u> | <u>12,352</u> | <u>154,639</u> |

9. OTHER

Other resources expended include;

| | 2021 | 2020 |
|--|---------------|-------------|
| Financial statements audit | £4,000 | £4,000 |
| Assurance report | £750 | £750 |
| Other services - accounting , statutory and taxation | £3,250 | £2,250 |

Great Oaks Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2021

10. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 July 2021 nor for the period ended 31 July 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 July 2021 nor for the period ended 31 July 2020.

11. STAFF COSTS

| | Year Ended | Period |
|--|-------------------|-----------|
| | 31.7.21 | 1.9.19 |
| | | to |
| | £ | 31.7.20 |
| | | £ |
| Wages and salaries | 1,651,909 | 1,007,787 |
| Social security costs | 85,356 | 42,768 |
| Operating costs of defined benefit pension schemes | 150,448 | 73,497 |
| | 1,887,713 | 1,124,052 |
| Physio & therapy consultants | 39,050 | 39,728 |
| | 1,926,763 | 1,163,780 |

The above represents the full staff costs including recharges from Oaklands School under the Service Level Agreement ("SLA") between that school and the College, see note 22. The direct staff payroll, which is processed by the London Borough of Hounslow on behalf of the College, had a wages total of £975,940 (2020 £491,479) plus employer's social security costs (national insurance and superannuation) of £178,481 (2020 £84,312). The total number of direct employees employed by the charitable company was 51, with an average number of persons during the period expressed as full time equivalents of 38 (2020 20).

One direct employee received emoluments in excess of £60,000, being in the band £60,001 to £70,000.

The senior management team costs include the Headteacher, who is the Accounting Officer, 2 Assistant Headteachers and the Business Manager, who are directly employed by the College. In 2020 the recharge for the services of the then Executive Head and the Headteacher based on the SLA between Oaklands School and the College was £80,096. The Headteacher's appointment as a direct employee took effect from 20 April 2020.

Great Oaks Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2021

12. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

| | Unrestricted fund £ |
|--|---------------------------|
| INCOME AND ENDOWMENTS FROM | |
| Donations and capital grants | 8,778 |
| Charitable activities | |
| Funding for the college's educational operations | 1,582,293 |
| Total | <u>1,591,071</u> |
| EXPENDITURE ON | |
| Charitable activities | |
| College's educational operations | 960,904 |
| Other | <u>380,152</u> |
| Total | <u>1,341,056</u> |
| NET INCOME | 250,015 |
| RECONCILIATION OF FUNDS | |
| Total funds brought forward | <u>380,748</u> |
| TOTAL FUNDS CARRIED FORWARD | <u><u>630,763</u></u> |

13. TAXATION

The Trustees do not believe the College was liable to any corporation tax arising out of its activities during the period as the College is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the College is potentially exempt from taxation in respect of income or capital gains received within categories covered by sections 478-488 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Following the audit of the 2020 financial statements the trustees formally applied to HMRC for confirmation that the charitable company qualifies for exempt status. HMRC has now confirmed such recognition.

The College is partially exempt in respect of Value Added Tax, so that it can only recover a minor element of the VAT charged on its inputs. Irrecoverable VAT on inputs is included in the costs of such inputs and added to the cost of tangible fixed assets as appropriate, where the inputs themselves are tangible fixed assets by nature.

Great Oaks Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2021

14. TANGIBLE FIXED ASSETS

| | Plant & equipment £ | Office furniture & equipment £ | Computer equipment £ | Totals £ |
|-----------------------|---------------------------|---|----------------------------|---------------|
| COST | | | | |
| Additions | <u>25,523</u> | <u>6,551</u> | <u>2,509</u> | <u>34,583</u> |
| DEPRECIATION | | | | |
| Charge for year | <u>2,552</u> | <u>983</u> | <u>836</u> | <u>4,371</u> |
| NET BOOK VALUE | | | | |
| At 31 July 2021 | <u>22,971</u> | <u>5,568</u> | <u>1,673</u> | <u>30,212</u> |
| At 31 July 2020 | <u>-</u> | <u>-</u> | <u>-</u> | <u>-</u> |

15. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 £ | 2020 £ |
|------------------------------|----------------|---------------|
| Trade debtors | 217,209 | 57,253 |
| VAT | 45,454 | 12,302 |
| Prepayments & accrued income | <u>29,016</u> | <u>7,812</u> |
| | <u>291,679</u> | <u>77,367</u> |

16. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

| | 2021 £ | 2020 £ |
|---------------------------------|----------------|----------------|
| Trade creditors | 54,477 | 5,306 |
| Social security and other taxes | 74,815 | 22,466 |
| Other creditors | 161,397 | 44,993 |
| Accruals and deferred income | <u>230,595</u> | <u>598,416</u> |
| | <u>521,284</u> | <u>671,181</u> |

17. LEASING AGREEMENTS

Since commencing activities, the College occupies facilities at Oaklands School, Hounslow, which are subject to an agreement with the London Borough of Hounslow. The terms of the lease are for 25 years at £1,200 pa. At the date of approval of these financial statements the lease has not been formally signed.

Great Oaks Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2021

18. MOVEMENT IN FUNDS

| | At 1.8.20 £ | Net movement in funds £ | At 31.7.21 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 630,763 | 817,255 | 1,448,018 |
| TOTAL FUNDS | <u>630,763</u> | <u>817,255</u> | <u>1,448,018</u> |

Net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 3,060,250 | (2,242,995) | 817,255 |
| TOTAL FUNDS | <u>3,060,250</u> | <u>(2,242,995)</u> | <u>817,255</u> |

Comparatives for movement in funds

| | At 1.9.19 £ | Net movement in funds £ | At 31.7.20 £ |
|---------------------------|----------------|----------------------------------|--------------------|
| Unrestricted funds | | | |
| General fund | 380,748 | 250,015 | 630,763 |
| TOTAL FUNDS | <u>380,748</u> | <u>250,015</u> | <u>630,763</u> |

Comparative net movement in funds, included in the above are as follows:

| | Incoming resources £ | Resources expended £ | Movement in funds £ |
|---------------------------|----------------------------|----------------------------|---------------------------|
| Unrestricted funds | | | |
| General fund | 1,591,071 | (1,341,056) | 250,015 |
| TOTAL FUNDS | <u>1,591,071</u> | <u>(1,341,056)</u> | <u>250,015</u> |

19. PENSION AND SIMILAR OBLIGATIONS

Teachers' pension scheme

Introduction

The Teachers' Pension Scheme (TPS) is a statutory, contributory, defined benefit scheme, governed by the Teachers' Pension Scheme Regulations 2014. Membership is automatic for teachers in SEND colleges. All teachers have the option to opt-out of the TPS following enrolment.

The TPS is an unfunded scheme to which both the member and employer make contributions, as a percentage of salary - these contributions are credited to the Exchequer. Retirement and other pension benefits are paid by public funds provided by Parliament.

Valuation of the teachers' pension scheme

The Government Actuary, using normal actuarial principles, conducts a formal actuarial review of the TPS in accordance with the Public Service Pensions (Valuations and Employer Cost Cap) Directions 2014 published by HM Treasury every 4 years.

Based on the foregoing the present employer contribution rate is set at 23.68% of pensionable pay.

Non-teaching staff pension scheme

Non-teaching staff are automatically enrolled but can opt out of the Nest Defined Contribution Scheme. The College contributes 10% of relevant salary costs towards the scheme with the employee rate being 5%.

20. CONTINGENT LIABILITIES

The trustees are not aware of any such liabilities.

21. CAPITAL COMMITMENTS

There were no commitments contracted for at 31 July 2021

22. RELATED PARTY DISCLOSURES

The College occupies facilities at Oaklands School, Hounslow. The two organisations have no common trustees. There is an element of significant influence with Oaklands School providing support and other services, including provision of key management and certain teaching and support staff. The terms have been based on the Service Level Agreement between Oaklands School and the College for the period 1 August 2020 to 31 July 2021. The Agreement outlines the key services provided as:

1. Educational leadership
2. Financial leadership and services
3. HR services
4. Premises and facilities management
5. ICT services

The basis of the commercial agreement is a shared cost model on a pro-rata pupil numbers basis.

Great Oaks Charitable Trust

Notes to the Financial Statements - continued
for the Year Ended 31 July 2021

23. MEMBERS' LIABILITY

Each member of the charitable company undertakes to contribute to the assets of the company in the event of it being wound up whilst she/he is a member, or within one year after she/he ceases to be a member, such amount as may be required, not exceeding £10 for the debts and liabilities contracted before she/he ceases to be a member.

