

Person Specification for Café Assistant

	Essential	Desirable	Assessed via		
Qualifications:					
Relevant Level 2/3 qualification in supporting young people		✓	Application form and interview Certificates checked at interview		
GCSE pass grades (C or above) in English & Maths (or equivalent)	✓				
Food hygiene Certificate Level 2 or above	✓				
Barista Qualification		✓			
Willingness to complete Level 3 Supervising Food Safety in Catering if not already achieved	✓		interview		
Experience:					
Experience working with young people with SEN		✓	Application form		
Experience working in a Café or other relevant hospitality role	✓		Application form		
Experience in tracking progress		✓	Interview		
Opening/closing a shop, including cashing up accurately		✓	Application form		
Personal Qualities:					
Able to demonstrate attention to detail and adherence to standards	✓		interview		
Excellent record in both attendance and punctuality.	✓		Reference		
Able to work as part of a team	✓		Interview		
Able to work under own initiative when the situation demands this	✓		Task in tray		
Able to put the needs of our students at the centre of all they do at work	✓		Interview		
Willing to undertake training and other activities in order to further develop the skills needed for the role	✓		interview		
Physically able to undertake all aspects of the role in a fast paced environment	✓		interview		
High expectations of self and others	✓		interview		
Well-groomed and presented in line with requirement of the role.	✓		interview		
Committed to equality of opportunity for all	✓		interview		