

**Occupational Therapist  
Person Specification**

	Essential	Desirable	Assessed via		
<b>Qualifications</b>					
Degree or Graduate Diploma in Occupational Therapy	✓		Application form		
Post Graduate Specialist Relevant to the caseload at Great Oaks College		✓			
Registered with the Health and Care Professions Council (HCPC)	✓		Certificates checked at interview		
Registration with the Royal College of Occupational Therapists		✓			
GCSE pass grades (C or above) in English, maths <i>or equivalent.</i>	✓				
<b>Experience</b>					
Minimum of two years' experience working as an Occupational Therapist, preferably within a specialist education setting.	✓		Application form		
Proficiency in conducting assessments and implementing therapy programs for young adults with complex needs, including PMLD, SLD, and autism.	✓		Application form/Interview		
Experience equivalent to NHS Band 6 or 7 Occupational Therapy, with proficiency in designing and delivering sensory integration programs.	✓				
Ability to design and deliver OT Programmes	✓		Application form		
Ability to lead engaging CPD for college staff	✓				
Ability to demonstrate effective management of clinical caseload of young people with special educational needs.	✓				
Ability to provide effective occupational therapy assessments and interventions relevant to children with communication and learning difficulties and sensory needs.	✓		Application form		
Ability to work with parents to ensure they are able to deliver OT programmes at home	✓		form		
<b>Knowledge and Skills</b>					
Understands the needs of students with learning difficulties including PMLD and ASD	✓		interview		
Able to train, motivate and manage staff, securing their commitment to providing a high quality service to pupils and families.	✓		task		

Able to speak and write in grammatically correct English.	✓		Interview/task		
Competent in using ICT both within role and in recordkeeping systems	✓				
Ability to speak more than one language.		✓	interview		
Able to drive a minibus.		✓	interview		
Ability to understand and follow safeguarding procedures relating to the role.	✓		interview		
Competent in using a range of low- and high-tech AAC.		✓	interview		
<b>Personal Qualities</b>					
The candidate is willing to put our students needs at the centre of all they do at work.	✓		interview		
Excellent interpersonal and communication skills.	✓		interview		
Tactful, diplomatic and sensitive to the needs of others	✓		interview		
Excellent record in both attendance and punctuality. Not in the Management of Absence process.	✓		Reference		
Able to lead others, motivating and achieving high level of performance from college education staff.	✓		Interview task		
Self-motivated and able to take strategic lead.	✓		Task in tray		
Sensitive to the challenges faced by students, staff and families.	✓		Task in tray		
Approachable, polite and professional.	✓		Interview		
Resilient. Able to meet the demands of a challenging high pressured environment and deal with emergencies when required.	✓		interview		
Flexible. Able to manage last minute changes when required.	✓		interview		
Physically able to undertake all aspects of the role .	✓		interview		
High expectations of self and others.	✓		interview		
Well-groomed and presented in line with requirements of the role.	✓		interview		
Committed to equality of opportunity for all.	✓		interview		

The duties of this post will change and develop over time. It is the manager's responsibility, in conjunction with the post holder, regularly to review this document and amend it when necessary.