Person Specification for Car Park Assistant:

	Essential	Desirable	Assessed via		
Qualifications:					
GCSE pass grades (C or above) in English & Maths (or equivalent)		✓	Application form		
Experience:					
Proven experience in a similar role in an education setting or commercially		✓	Application form		
An understanding of Health and Safety and Safeguarding		✓	Application form		
Personal Qualities:					
Able to demonstrate attention to detail and following procedures/instructions	✓		Interview		
Excellent communication skills			Application Form / Interview		
Excellent record in both attendance and punctuality	✓		Reference		
Able to work as part of a team	✓		Interview		
Ability to use own initiative or seek support when required	✓		Interview		
Able to put the needs of students at the centre of all they do at work	✓		Interview		
Willing to undertake training and other activities to further develop the skills needed for the role	✓		Interview		
Physically able to undertake all aspects of the role	✓		Interview		
Well-groomed and presented	✓		Interview		
Committed to equality of opportunity for all	✓		Interview		